



Maine Department of Transportation

Direct Hire

Environmental Specialist III

Bulletin 15-130

CODE: 9253 **RANGE:** 23 (\$36,940.80 – \$50,003.20 annually)

Value of State-paid Health & Dental Insurance – Effective July 1, 2015

\$370.98 bi-weekly: Greater than \$30,000.00 or equal to \$79,999.00 – 10% Employee Contribution of Premium

Value of State's share of employee's retirement: 15.3% of pay

SEARCH OPENED: November 3, 2015

CONTACT: Kari Gould

CLOSING DATE: November 17, 2015; 4:30 p.m.

TELEPHONE: (207) 624-3068

POSITION TYPE: Permanent full-time

LOCATION: Scarborough

POSITION #: 02500-0321

BUREAU/DIVISION: Project Development/Highway Program/Region 1

JOB DESCRIPTION: MaineDOT's Regional Environmental Coordinators serve as the primary Environmental Office staff for Regional Capital and Maintenance & Operations (M&O) programs. They are production- focused with an emphasis on aiding in project delivery by providing technical, biological, regulatory and process information related to environmental stewardship required by state and federal laws. This position serves maintenance facilities and project staff within MaineDOT's Region 1, which encompasses the Southern Area. Variability in day to day job tasks and a matrix reporting structure reflect the complexity of their duties. Example tasks falling within the general areas of Regional Environmental Coordinators' responsibilities lie in the following areas:

1. Perform natural resource assessments including wetland identification and stream determinations;
2. Coordinate and clearly communicate verbally and in writing within MaineDOT and with outside agencies, contractors, municipalities and the general public;
3. Apply the Clean Water Act, Endangered Species Act and the Maine Natural Resources Protection Act to MaineDOT activities;
4. Provide clear, concise, and informative supporting documentation for permitting and review activities following standard operating procedures;
5. Review contractor-prepared Soil Erosion and Water Pollution Control Plans and provide construction technical assistance on Best Management Practices for Erosion and Sedimentation Control;
6. General knowledge of MaineDOT hazardous waste and groundwater quality policies, Maintenance Camp audit participation and M&O applicable trainings such as Green Book training;
7. Perform basic hydrologic assessments: watershed delineation and basic channel flow determination.

MINIMUM QUALIFICATIONS: A six (6) year combination of education and/or experience in environmental, biological, physical science, or engineering which includes two (2) years of environmental experience. Qualifying education must include at least 15 credit hours of science or engineering coursework from an accredited educational institution.

SELECTION PROCESS: Applicants must forward a cover letter, current resume, copies of post-secondary transcripts/licensing/registration and certifications and completed Direct Hire application to: MaineDOT, Human Resources, Attn: Kari Gould, 16 State House Station, Augusta, ME 04333-0016, no later than 4:30 p.m., **Tuesday, November 17, 2015.** Internal transfers (those already in the above classification for MaineDOT) who are interested in an interview may contact **Kari Gould at (207) 624-3068** to be interviewed along with certified candidates. Applications are available by calling, (207)624-3050 and on the MaineDOT website: www.maine.gov/mdot.

PLEASE NOTE: AN EMPLOYEE WHO TRANSFERS TO A POSITION IN THE PRO/TECH, SUPERVISORY, OR ADMINISTRATIVE SERVICES BARGAINING UNITS OF MSEA MUST REMAIN IN THAT POSITION A MINIMUM OF SIX (6) MONTHS BEFORE HE/SHE IS ELIGIBLE TO APPLY FOR ANOTHER TRANSFER. THIS REQUIREMENT DOES NOT APPLY TO SEASONAL EMPLOYEES.

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